



BASKETBALL QUEENSLAND

Transfer Policy

1. Area of responsibility

Technical Development

2. Date last updated

24 May 2013

3. Policy Number

POLTD18

4. Purpose

The purpose of this policy is to provide information and general comment to Associations & Clubs to assist in dealing with player transfers in relation to Basketball Queensland and its competitions.

The Policy consists of two parts as follows:

1. Permission to Train
2. Transfers

Players can either chose to complete both Part 1 and Part 2 or may skip Part 1 if it is not applicable to the player i.e. they have confirmed that they are leaving one Association to go to another.

Note: The Permission to Train is only applicable to junior players

5. Policy

Permission To Train

Junior players must seek the permission of their existing representative association (i.e. the association where they played their last representative season) before they can train with or try out for another association. It is important to note this has been added to the Policy to assist associations with their representative landscape by making it a requirement that they are informed if a player is trialling for more than one Association, which they may not have previously been aware of. Associations are required to approve a Permission to Train form if requested by a player.

The only reasons for refusal of completing a Permission to Train form are as follows:

- The player has outstanding property or money owed to the association; or
- Suspension following a tribunal hearing.

This process will be undertaken by completing of a form where the existing association grants permission for the player to train with another association. If the player is training with two other associations then two forms would be required (one for each of the associations the player is training with). This is not a transfer; it is simply a request to train with another association. Alternatively, a player may seek a transfer and leave their existing association altogether (i.e. both forms would not be required).

If an association had not granted a player permission to train and the player subsequently seeks a transfer, the Association accepting this player will be fined up to \$200 and the player that breached the rule will not be permitted to play representative basketball for a period of three (3) months. The three (3) months will commence from the date that the transfer is approved by Basketball Queensland and will be noted on the form. Any games where the player in breach played would be forfeited.

Please note a Permission to Train form is only valid for one pre-season of any junior representative competition (i.e. BQJBC, TON, CDC).

If an Association has a Policy in place regarding training or trialling for other representative basketball programs which differs to this policy the Association policy will overwrite this one. The Association policy must have been disclosed to members and an agreement signed in order for this policy to be overwritten. A copy of the signed agreement must be presented to Basketball Queensland if required in instances where it has been requested by a player but declined by the Association.

Procedure for Permission to Train Form:

1. Section 1 to be completed by PLAYER, and then passed to CURRENT ASSOCIATION for approval.
2. CURRENT ASSOCIATION completes Section 2, and then passes the form back to the PLAYER with 7 (seven) days ensuring they have kept a copy on file and forwards a copy of the complete form to BASKETBALL QUEENSLAND
3. It is the responsibility of the PLAYER to provide a copy of the completed form to the Association they have sought permission to train with.
4. It is recommended that all parties (including the Association the player has sought permission to train with) retain a copy of the completed form.
5. This is not a transfer and players may not play in junior representative competitions (BQJBC, TON or CDC) without a processed transfer.
6. This form is only valid for one pre-season of any representative competition

Player Transfers

A transfer is required for any member wishing to change from one affiliated Club or Association to another. It is the responsibility of the accepting affiliated associations to ensure clearances and transfers are obtained prior to the commencement of the individual playing or training in instances where the player is seeking a permanent transfer and has not submitted a Permission to Train Form. An official form should be completed & can be found on the Basketball Queensland website or by requesting one via email at admin@basketballqld.net.au

This policy and the forms that accompany it are what is required by Basketball Queensland for transfers from Association to Association. Associations may also choose to have an internal policy in place for transfers from Club to Club within their own Association.

Types of Player Transfers

There are three different types of transfers included on the BQ Transfer Form. Details on each of these transfers and who they apply to are listed below:

- **Permanent Transfer** – players are to tick this box on the Transfer Form if they are ceasing to compete in any form at an Association and will be competing at a new Association whether it be for Club or Representative Basketball. This transfer also applies to interstate players who are relocating to Queensland. If the player is moving from overseas Basketball Queensland must be contacted via admin@basketballqld.net.au attention of the Competition Manager as further information is required for an international transfer with different forms to be used.
- **Transfer of Competition Rights for Representative Basketball** – If a player is wishing to change from one Association where the player has played representative basketball to another association where the player intends to play representative basketball but is choosing to remain at their primary association for Club Basketball they must tick this box on the transfer form. This transfer is seen as a permanent transfer of Competition Rights for Representative Basketball. If a player wishes to return their competition rights for Representative Basketball to their primary association in following seasons or to another Association they must complete the transfer form with the Current Association being the Association in which they currently have their Competition Rights at.
- **Temporary Transfer for State Championships** – Should an Affiliated Association not nominate a team in the State Championship, an application for players to play with another Affiliated Association must be made to BQ from the Association in which these players will be playing. Applications for players to play outside their Affiliated Association must be lodged with BQ at least seven (7) days prior to the nominated closing date for nominations and be accompanied by the completion of the transfer form with the box for temporary transfer for State Championships selected. This is seen as a temporary transfer with all membership rights returning to the primary association at the completion of the State Championships.

If a player falls into any of the above mentioned transfer categories and does not complete a transfer form, the team that player is now playing for may forfeit premiership points for games in which the un-cleared player has participated (i.e. listed on the scoresheet) or be subject to a fine as per the rules of each representative competition.

When a Player Transfer is not required

A player transfer is not required when:

- The player joins a new Association as a secondary member to play Club basketball but is also continuing their membership at their primary Association (i.e. they are playing Club basketball at more than one Association)
- A player is a member of two Associations and has not yet played representative basketball. The Association that they first play representative basketball for will be deemed as their primary Association by Basketball Queensland.

Procedure for Player Transfer:

1. Player to complete Section 1 – Personal Details & Player Request of the Transfer Form and pass on to Current Association for Approval
2. The Current Association has 7 days to complete Section 2 – Transfer Approval from Current Association of the Transfer Form and pass the form on to Basketball Queensland for approval, unless a reason can be given not to clear the player. Grounds for a refusal to clear the player are:
 - The player has outstanding property or money owed to the association; or
 - Suspension following a tribunal hearing.*Please note an Association Official must sign off the form not a Club Official.*
3. Once received by Basketball Queensland a BQ representative will complete Section 3 – Transfer Approval from State/Territory Association and send it to the future association and keep a copy of the transfer on file at Basketball Queensland.
Please note there is a 7 day processing period for all clearances received by Basketball Queensland
4. If 14 days have lapsed (since first lodging the transfer with the Current Association) without the new association receiving the transfer the player can contact the Basketball Queensland Competition Manager on 07 3377 9100 to ensure it has been received and processed. If the Transfer has not been received by Basketball Queensland the Basketball Queensland Competition Manager will then contact the Association from which the player is transferring to determine if there is a valid reason for the delay. If there is not a valid reason, the transfer **may** be approved by the BQ Competition Manager without any further reference to the Association from which the player is transferring.
5. A player may not take the court and play for the new association until the transfer has been received by the new association.

Waiting Period after Player Transfer

Once a junior representative player transfer has been granted there is a mandatory waiting period whereby a player must wait one (1) calendar month from the date that the transfer is approved by Basketball Queensland before they can play representative basketball for a new association. This is in addition to seeking permission to train with another association from their existing association. Therefore, a player who may have been training with a new association; however, he/she had not have the transfer approved until a week before the beginning of the season would not be permitted to play for the new association for one month after the date of approval.

Applications for Exemption to Waiting Period

Association Delegates may apply for an exemption to waiting period rules on behalf of the player under the below circumstances:

- If a player has moved more than 100km and joined a new Association Rep team; or
- If an association does not offer a rep team in the players age group/gender

All applications are to be in writing from the Association Delegate to the BQ Competition Manager. A determination will be made within 3 working days.

If one of the above criteria is not met, but the Association believes there are suitable grounds for an exemption an application may be submitted and it may be granted at the absolute discretion of the BQ Competition Manager.